

East Valley Bunny Rescue

Animal Maintenance Volunteer Position

Purpose: The position of *Animal Maintenance Volunteer* supports East Valley Bunny Rescue's ultimate goal of finding homes for all rescued animals in its care. This position is important to both the health of the animals and the aesthetic appeal of the adoption area.

NOTE: This particular volunteer assignment is appealing to those persons that may be less "people oriented" or that simply do not have weekend time to give to the animals, but yet want to help.

Job Title: Animal Maintenance Volunteer

Location: Any of three or four adoption locations in southeast valley (east Mesa, east Gilbert). Scheduling preference will be given in consideration of the Adoption Volunteer's proximity to each.

Responsibilities:

The Animal Maintenance Volunteer (1) assists East Valley Bunny Rescue adoption efforts by helping maintain a healthy and visually appealing adoption area by:

(2) Supplying food and water to all animals at the given location, as necessary.

(3) Thoroughly cleaning cages and kennels of all animals at the given location.

Reports to: EVBR office by phone, email, etc

Length of Duty: While no set "tour of duty" is established, this position is best filled by a volunteer willing to give a long-term commitment;

* A long-term commitment allows EVBR to trust that the volunteer has the best interests of the animals in mind. A short-term commitment not only presents scheduling difficulty, but leads us to believe that the animals are only a means to an end, i.e. Community Service hours, NHS hours, etc.

* A long-term commitment allows the volunteer to realize a routine.

* A long-term commitment allows the volunteer to become a recognizable and, thereby, trustworthy "face" at the adoption location(s).

Time Required: The Animal Maintenance Volunteer has the most scheduling latitude of any “job” of the Adoption Center(s). Within reason, the hours may be actually dictated by the volunteer, rather than the EVBR office.

These Animal Maintenance “duties” are to be performed during the “work week” to complement the cleaning maintenance performed by the Adoption Volunteers during the weekend “Adoption Events”.

Depending on the number of animals in the Adoption Center, the maintenance “duties” may be completed in a 1-2 hour time frame.

The best times of day to perform these “duties” are late morning (10:00 to 12:00) or early afternoon (1:00 to 3:00). These times involve less interference with natural customer traffic at the Adoption Center(s) because the adoption area will be considered closed during the Animal Maintenance time.

These times are not “carved in stone”. EVBR will consider other times of day and days of the week with preference given to those that can work more near the “optimum” times and days.

Qualifications: Adoption Volunteers MUST be 16 or over and are required to sign a liability waiver. The abilities to “self-start”, remain focused and to thoroughly complete required tasks are “must have” requirements.

The only repetitive physical requirement would be the ability to lift a food or water canister during feeding and a litter box/cage tray during cleaning .

In that it is usually easier to perform the feline Animal Maintenance “duties” with the cat out of its kennel, the Animal Maintenance Volunteer must also be able to handle and transfer a cat to another kennel for safe keeping during that cleaning.

Occasionally, a cat may get loose by accident or even be let loose for a little exercise. The Adoption Volunteer must be able to “apprehend” the cat, as required.

Support: All Animal Maintenance Volunteers will have little or no supervision and direction during the actual time of said maintenance. However, an orientation to the “how and why” of the maintenance duties will be given at the first appointed Animal Maintenance time.

Meals, etc: Given the liberal scheduling of the Animal Maintenance Volunteer, no meals are considered for this particular volunteer function.